



October 13, 2006

Dear Provost, Dean, and Emeriti Association President:

This is a call for Constantine Panunzio Distinguished Emeriti Award nominations and an explanation of nominating procedures.

Created by a bequest from Professor Panunzio of UCLA, the award honors outstanding scholarly work or educational service (e.g. service in professional, University, Academic Senate, emeriti, departmental, or editorial posts or committees) performed by a University of California emeritus or emerita in the humanities or social sciences since retirement. Each campus may determine specific details for eligibility, nomination, and final selection. Candidates may self-nominate, and initial nominations may be made simply on the basis of a candidate's curriculum vitae.

Appropriate Deans on each campus, as well as the Provost or comparable officer, are asked to solicit nominations for this award from their constituent departments. These should be submitted to the President of the campus's Emeriti Association by November 17, 2006.

Each Emeriti Association is also asked for a nomination, to be coordinated by its President, with the solicitation and collection of all campus nominations and submitted by December 8, 2006 with recommendations to the Provost (or comparable officer) for review.

The Provost's review should be completed and materials returned by January 9, 2007, giving the Association President time to have a full supporting dossier of the ultimate nominee compiled for the Award's Board of Directors by the Board's March 5, 2007 deadline.

The full supporting dossier should include a cover letter outlining the nominee's distinctive scholarly work and/or educational service since retirement, a copy of his or her curriculum vitae, and supporting letters from leaders in the field commenting specifically on the nominee's achievements since retirement. Furthermore, the campus's Provost, Deans, and pertinent Department Chairs should be informed of the nominee's identity.

Carefully observing the March 5 deadline, it is the responsibility of the Emeriti Association President, finally, to forward the campus's nomination to:

Board of Directors
Constantine Panunzio Distinguished Emeriti Award
UCLA Graduate Division
1237 Murphy Hall
Box 951419
Los Angeles, CA 90095-1419

The Board will announce the awardee(s) on or before April 15, 2007. The award, consisting of a cash prize and a certificate, will be presented on the campus of the recipient(s) at a program arranged by that campus.

If you have any questions regarding the eligibility or nomination procedure, please contact Susan Townsley at 310-206-3269.

Sincerely,



Claudia Mitchell-Kernan
Vice Chancellor Graduate Studies
Dean, Graduate Division

Enclosures